

**mn** DEPARTMENT OF  
ADMINISTRATION  
STATE PROCUREMENT

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September 4, 2019

Mr. Craig Szymanski  
Whelen Engineering CO Inc.  
51 Winthrop Road,  
Chester, CT 06412

Dear Mr. Szymanski:

The following documents are enclosed for you to complete and return:

- Notification of Contract Award 0000000000000000165264 (165264) for Public Safety Vehicle Accessories and LED Emergency Light Bars, Siren Warning Accessories.
- Exhibit A, showing the terms and specific items awarded.

Please print and have signed (not stamped) and return by  
E-mail, to my attention at  
[dustin.burns@state.mn.us](mailto:dustin.burns@state.mn.us) by September 10, 2019.

Instructions for properly completing the Contract documents are enclosed. Documents that are not properly executed will be returned to you. Failure to submit executed forms in the time required may result in cancellation of the award. Upon receipt of the properly executed forms, and after signatures are obtained from the appropriate State authorities, a copy of the completed Contract documents will be sent to your company.

If you have any questions, please contact me.

Sincerely,

  
Dustin Burns  
Acquisition Management Specialist / Buyer  
Enclosure

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Department of Administration | Office of State Procurement  
112 Administration Building, 50 Sherburne Avenue, Saint Paul, MN 55155  
651-296-2600 | [mn.gov/admin/mmd](http://mn.gov/admin/mmd)

Persons with a hearing or speech disability may contact us by dialing 711 or 1.800.627.3529

## **INSTRUCTIONS**

**Return the signed sets of documents to the OSP office.**

### **Required Signatures:**

- The documents must be signed by an **officer** of your company, e.g., president, vice president, assistant vice president, corporate secretary, assistant corporate secretary, treasurer, or assistant treasurer.
- If your company is a corporation, the signature of one corporate officer is binding. If your company is a partnership, the signature of one partner is binding.

If someone other than the corporate officers listed above signs the document (e.g., manager, sales manager, executive assistant, etc.), evidence of his or her authority to do so must accompany the document. The evidence can be either:

- A corporate power of attorney, or
- A **certified copy** of a board resolution authorizing the alternate signature with a letter attached and signed by a corporate officer stating the resolution is in force and effective.

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**Notification of Contract Award**

To: Mr. Craig Szymanski  
Whelen Engineering CO Inc.  
51 Winthrop Road,  
Chester, CT 06412

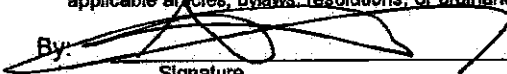
Contract Number: 0000000000000000165264  
Release Number: L-336(5)  
Contract Period: September 10, 2019, or date of  
contract execution, whichever  
is later  
Through August 31, 2021  
Extension Option: Up to 36 Months

You are hereby notified that your response to our solicitation, which opened April 24, 2019, is accepted. This Contract Award includes all or part of the following products or services, as further specified in Exhibit A: Public Safety Vehicle Accessories and LED Emergency Light Bars, Siren Warning Accessories.

The following documents, in order of precedence, are incorporated herein by reference and constitute the entire Contract between you and the State: (1) this Notification of Contract Award, together with Exhibit A and any attachments or subsequent purchase orders, amendments or similar documents; (2) the State's solicitation; and (3) your response. In the event of a conflict in language among any of these documents, the terms and conditions set forth and/or referenced in this Notification and any later executed documents shall prevail over conflicting terms and conditions contained in the earlier documents, in their original form or as amended.


**1. WHELEN ENGINEERING CO INC.**

The Contractor certifies that the appropriate person(s) have executed this Contract on behalf of the Contractor as required by applicable articles, bylaws, resolutions, or ordinances.

By:   
Signature  
Ashish Jain  
Printed Name  
Title: CFO  
Date: 9/5/2019  
By: \_\_\_\_\_  
Signature  
Printed Name  
Title:  
Date:

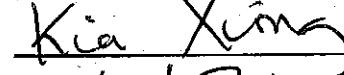
**2. OFFICE OF STATE PROCUREMENT**

In accordance with Minn. Stat. § 16C.03, subd. 3.

By:   
Title: Acquisition Management Specialist / Buyer  
Date: 9-6-19

**3. COMMISSIONER OF ADMINISTRATION**

Or delegated representative

By:   
Date: 9/09/2019

Department of Administration | Office of State Procurement  
112 Administration Building, 50 Sherburne Avenue, Saint Paul, MN 55155  
651-296-2600 | mn.gov/admin/mmd

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## Price Contract Exhibit A

This Contract incorporates the terms, conditions, and specifications of the solicitation and response at the prices and products listed below.

**Terms:** Net 30

**Delivery:** Unless otherwise mutually agreed, in-stock items must be delivered within ten (10) business days after receipt of order and non-stock items must be delivered within twenty five (25) business days after receipt of order. Delivery requirements for custom made items will be negotiated at time of order placement

<u>Manufacturer Name</u>	<u>Manufacturer Price List</u>	<u>Off of Price List</u>
Whelen Engineering Co.	PL19.1DOTL 6/28/19,	42%
	PL19.1WL 6/28/19,	
	and PL19.1PAWL 6/28/19	

**The following terms have been negotiated as follows:**

1. These terms and conditions clarify or add to the terms and conditions set forth in the State's RFP. To the extent the following terms and conditions conflict with the terms and conditions set forth in the State's RFP these terms and conditions shall take precedence over the terms and conditions set forth in the RFP.

- 1.1 **DELETED** Clause 29. Price Decreases of the Special Terms and Conditions of the RFP and **REPLACED** with the following:

**29. PRICE DECREASES.** Contract Vendor(s) may, at their sole discretion, offer better pricing, a greater discount, to any customer for any reason. Invoices for goods ordered or shipped or services performed during the decrease, or promotion, must immediately reflect such pricing.

- 1.2 **DELETED** Clause 43 b: Ownership of the State of MN General Terms and Conditions of the RFP and **REPLACED** with the following:

**43 b. OWNERSHIP b. Rights, Title and Interest.** All rights, title, and interest in all of the intellectual property rights, including copyrights, patents, trade secrets, trademarks, and service marks in the said documents (collectively, "Intellectual Property Rights") directly or relating to the Products sold under this Agreement shall be the sole and exclusive property of Contract Vendor and the State shall not acquire any ownership interest in any of Contract Vendor's Intellectual Property Rights under this Agreement; provided, however, that solely in the event that the Contract Vendor conceives or originates, either individually or jointly with others, any Products which solely arises out of the performance of the Contract and are not offered to the general market (each "Contract Specific Products"), unless expressly agreed otherwise in a separate agreement, the Intellectual Property Rights relating to such Contract Specific Products will be the property of the State and are, by the Contract, assigned to the State along with ownership of any and all copyrights in the copyrightable material. The Contract Vendor also agrees, upon written request of the State and at the State's expense, to execute all papers and perform all other acts necessary to assist the State to obtain and register copyrights on such Intellectual Property Rights relating to the Contract Specific Products. Where applicable, works of authorship created by the Contract Vendor for the State in performance of the Contract shall be considered "works for hire" as defined in the U.S. Copyright Act.

- 1.3 DELETED Clause 60. Hazardous Substance of the Special Terms and Conditions of the RFP and REPLACED with the following:**

**60. HAZARDOUS SUBSTANCES.** To the extent that the goods to be supplied to the State by the responder contain or may create hazardous substances, harmful physical agents or infectious agents as set forth in applicable State and federal laws and regulations, should a customer request a Material Safety Data Sheet, the Contract Vendor will provide one, at no cost, if one is available for the product sold.

- 1.4 DELETED Clause 75. Samples of the Special Terms and Conditions of the RFP and REPLACED with the following:**

**75. SAMPLES.** Unless otherwise agreed to in writing, samples are to be furnished at no charge. Except for those destroyed or mutilated in testing, samples will be returned to the responder if requested by responder. If samples are returned in an unusable condition, the end user will be responsible for the cost of the product at the pricing in effect at the time the item(s) are returned.

- 1.5 DELETED Clause 5. Delivery Requirements of the Special Terms and Conditions of the RFP and REPLACED with the following:**

**5. DELIVERY REQUIREMENTS.** Unless otherwise mutually agreed to, in-stock items must be delivered within ten (10) business days after receipt of order and non-stock items must be delivered within twenty five (25) business days after receipt of order. A business day is defined as Monday through Friday from 8:00 AM - 5:00 PM CT. Delivery requirements for custom made items will be negotiated at time of order placement. Orders must be shipped according to the directions of the Customer.

No delivery can be made on State holidays, Saturday or Sunday or after 4:00 p.m. on weekdays without prior approval by the Customer to which the equipment is being delivered. The Contract Vendor must confirm delivery locations and requirements with the Customer. Prior to delivery, the Contract Vendor is responsible for confirming with the Customer that the delivery location will accommodate unloading the equipment.

- 1.6 DELETED Clause 8. Specifications of the Special Terms and Conditions of the RFP and REPLACED with the following:**

**B. SPECIFICATIONS.** All warning lights must meet applicable standards for the country the warning lights will be used in. Standards include, but are not limited to, SAE J1113-21 and -41, J575, J578, J595, J845, and subsequent revisions, or appropriate national or international standards (such as CISPR 12 and 25) if SAE standard has been superseded. Standard specifications for ballistic-resistant vehicle door panels can be found in Attachment G.